



## **DEVELOPMENT EXCHANGE CENTRE**

### **Advertisement for the position of Community Based Facilitator/Advisor, DEC-CASCADE Project**

**Job Title:** Community Based Facilitator/ Advisor

**Department:** Social Services

**Opening Date:** August 28, 2025

**Closing Date:** September 06, 2025

**Reports to:** Agricultural Livelihood Technical Officer

**Project Duration:** 6 months

**Locations:** **Bauchi State**-Bauchi, Dass, Ningi, Jama'are, Toro, Katagum, Misau, Zaki, Warji, Alkaleri LGAs

**Nasarawa State**- Akwanga, Awe, Keana, Lafia, Obi, Nasarawa Eggon, Kokona LGAs

### **About DEC**

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### **Background**

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**Purpose of the Role:**

The Community Based Facilitators/ Advisors will provide advisory services to project participants and will be saddled with other responsibilities that are related to the following project objectives:

- Increase access to and consumption of healthy diets among household members, particularly women of reproductive age and children under 15.
- Increase resilience of households to price shocks and economic stresses that impact nutritional outcomes
- Increase resilience of households to climate change-related shocks that impact their nutritional outcomes.

**Key Responsibilities:**

- Support Agricultural Livelihood Officers to identify and train Producer Groups, Processing Enterprises/Cooperatives on Improved cottage agro-processing technologies in CASCADE implementing States.
- Support Agricultural Livelihood Officers to organize practical demonstrations and simulations on agro-processing best practices in the targeted communities.
- Support Agricultural Livelihood Officers in acquisition to provide the Women/Youths, Cooperatives, VSLA with the appropriate training Kits.
- Lead on Community and stakeholders' mobilizations.
- Support Nutrition sensitive, agribusiness capacity and need assessments for cooperatives.
- Facilitate technology transfer on improved production of selected value chains.
- Support participants training in basic small business management skills.
- Document activity report of the training proceedings, lessons learnt and recommendations for scaling up of the activity.
- Support mobilization/demand generations.
- Participate in demand stimulation activities by marketing various agribusiness products.
- Provide Business to Business (B2B) linkages for input traders, Agri-Processors.
- Provide some basic agri-business, veterinary advisory, and service for small holder farmers.
- Support in linking smallholder farmers to financial service providers.
- Provide advisory services to smallholder farmers on business skills development, homestead gardens, demo/model farms etc.
- Monitor cooperative and enterprise activities and report to Field Officers.
- Conduct case management and follow up on Small Holder Farmers (SHF's), farm, processors, business sites and activities.
- Keep business records and transactions of various enterprises/cooperatives.
- Reports on all activities conducted to the CASCADE Agricultural Livelihood Officers.
- Actively involved in generating demand for products.

**Qualifications and Experience for the position:**

- Candidates must possess a minimum qualification of NCE/ND/NG Certificate. A degree will be an added advantage.
- Must have worked with previously for a Nutrition, Livelihood, Agribusiness projects participants as Community Facilitators/Village Agents, Community Based Facilities for more than 6 months with good record of group/cooperative management.
- Must be living within project implementation areas.
- Must have undergone Farmer Field and Business School, on Good Agronomic Practices (GAP), Farmer Business School (FBS), Climate Smart Agriculture, Village Savings and Loan Association (VSLA), Cooperative Business School methodology and Protection mainstreaming training.
- Must possess strong facilitation/presentation skills.
- Must be able to communicate in the local languages, Hausa, English etc.
- Must be knowledgeable in small business initiative.
- Must have a valid account number and National means of identification, Tax identification Number etc.

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## **DEVELOPMENT EXCHANGE CENTRE**

### **Advertisement for the position of Case Manager, DEC-CASCADE Project**

**Job Title:** Case Manager

**Department:** Social Services

**Opening Date:** August 28, 2025

**Closing Date:** September 06, 2025

**Reports to:** Health and Nutrition Technical Officer

**Project Duration:** 12 months

**Locations:** **Bauchi State**-Bauchi, Dass, Ningi, Jama 'are, Toro, Katagum, Misau, Zaki, Warji, Alkaleri

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## **Purpose of the Role:**

Case Managers are responsible for coordinating support and services for individuals (beneficiaries) who need help such as pregnant women, nursing mothers, adolescent girls, and malnourished children. Their main job is to identify needs, connect people to appropriate services, and follow up to make sure they get the help they need.

- Increase access to and consumption of healthy diets among household members, particularly women of reproductive age and children under 15.
- Increase resilience of households to price shocks and economic stresses that impact nutritional outcomes
- Increase resilience of households to climate change-related shocks that impact their nutritional outcomes.

## **Key Responsibilities:**

- Identifies People Who Need Help (malnourished children, pregnant women not attending antenatal care, survivors of gender-based violence, families with food insecurity or medical needs) with Nutrition Champions and Health Workers.
- Assesses the needs of vulnerable groups by interviewing people or families to understand their health conditions, nutrition status, social support, economic challenges, gender and protection risks.
- Develops a plan of action linking vulnerable people to a health facility, enrolling children in a feeding program, referring to psychosocial support and connecting families to food support or livelihood services.
- Acts as a bridge between communities and service providers by referring clients to the right facilities, helping them understand what services are available and making sure they can access the service (e.g., arranging transport).
- Visits or calls clients regularly to monitor progress, ensures they are receiving services and adjusts the care plan if needed.
- Keeps detailed, confidential records for each client and prepares reports for their supervisors to help track the impact of the project.
- Works closely with **Nutrition Champions, health workers, community volunteers**, and local leaders to strengthen the support system around the clients.
- Conducts community stakeholders' engagement across implementing communities.
- Works closely with National Populations Commission to facilitate birth registrations for children under 5.
- Engages with Primary Health Care focal person to coordinate linkages between community led initiatives and the facilities.
- Participates in monthly review meetings with other Case Managers/Nutrition Champions.

### **Qualifications and Experience for the position:**

- Diploma or bachelor's degree in health sciences, Social Work, Nutrition, Nursing, Public Health, or a related field.
- Minimum of 1–2 years of experience in community-based programming or case management, preferably in nutrition or health projects.
- Good understanding of maternal and child nutrition and community health systems.
- Experience working in humanitarian or development settings.
- Strong interpersonal, communication, and data management skills.
- Fluency in English and the local language(s) spoken in the areas of implementation.
- Previous Case Management experience for health, nutrition interventions.

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## **DEVELOPMENT EXCHANGE CENTRE**

### **Advertisement for the position of Nutrition Champion, DEC-CASCADE Project**

**Job Title:** Nutrition Champion

**Department:** Social Services

**Opening Date:** August 28, 2025

**Closing Date:** September 06, 2025

**Reports to:** Case Manager/Health and Nutrition Technical Officer

**Project Duration:** 12 months

**Locations: Bauchi State-** Bauchi, Dass, Ningi, Jama 'are, Toro, Katagum, Misau, Zaki, Warji, Alkaleri LGAs

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**Purpose of the Role:**

To promote optimal Infant and Young Child Feeding (IYCF) practices, facilitate nutrition counseling, and support community-level awareness and referrals in alignment with the CASCADE project goals. Nutrition champions focus on educating, supporting, and linking community members to nutrition services. Their work is vital in preventing malnutrition, encouraging behavior change, and promoting healthy diets.

**Key Responsibilities:**

- Supports Community Led Advocacy Sensitization/Stakeholders engagement by raising awareness on the importance of exclusive breastfeeding for the first 6 months, appropriate complementary feeding after 6 months and promoting consumption of Cascade Food value chain (Orange Fleshed Sweet potatoes-OFSP, Gboma Sika, Soya Beans among other foods) during pregnancy and lactation.
- Engaging traditional and religious leaders to champion behavioral change in dietary practices.
- Support Community Led Advocacy for Nutrition services at community level
- Support community awareness on hygiene practices using Key Household Hygiene Practices
- Work with Community Quality Improvement team facilitators to support hygiene improvement at household's level.
- Teaches families on how to prepare nutritious meals using local foods such as Orange Fleshed Sweet potatoes-OFSP, Gboma Sika, Soya Beans among other foods), hygiene and safe food handling, the signs of malnutrition and when to seek help.
- Supports women access Antenatal Care Services at facilities/community Nutrition Education session on practices through facilitating Radio listening groups for SBCC
- Facilitating town hall sensitizations.
- Supporting local women's groups (VSLA, SILC) to drive household-level nutrition improvements.
- Improve child diets quality through promoting local practices.
- Visits pregnant women and caregivers of young children at home to reinforce key nutrition messages using IEC Materials, encourage attendance at antenatal care or growth monitoring sessions, provide counseling on breastfeeding, child feeding, and maternal nutrition, assess hygiene practices and support households on improvement practices,

complete home visitation tools and report to the Case Managers and facilitate follow up groups and escalate.

- Assists health workers during monthly weighing and screening sessions, help record children's weight and Mid-Upper Arm Circumference (MUAC) periodic after every 6 months, explain results to caregivers and encourage them to act if a child is at risk, track and report facility-based Growth monitoring data and other data that may be assigned.
- Facilitates Mother-to-Mother Support Groups where women can share experiences, learn from each other, support one another in practicing good nutrition, grown Cascade Food value chain for consumption and support women knowledge improvement through facilitating / delivering IYCF messaging leveraging VSLA Meetings.
- Identifies and refer malnourished children or pregnant/lactating women with nutritional risk to health facilities, supplementary feeding programs, Case Managers or other services and work closely with SAA Champions to compliment behavior shift for women.
- Encourages households to grow their own nutritious foods (like vegetables or fruits) to improve diet diversity and promote uptake and utilizations of food recipes.
- Keeps simple records of households visited, referrals made, community meetings conducted and data reporting.
- Report activities to the Case Manager or Health and Nutrition Technical Officer

#### **Qualifications and Experience for the position:**

- Minimum of SSCE/WAEC. Certificate in Community Health, Nutrition, or Social Mobilization is an added advantage.
- Previous experience as a community volunteer or health worker is highly desirable.
- Good communication and facilitation skills in the local language.
- Strong knowledge of cultural practices related to maternal and child nutrition.
- Passionate about community development and improving child health.
- Must have previous experience in managing community health/nutrition platforms.
- Must be community based and known among stakeholders and community members.
- Preferably a community-based health practitioner, dietitians, health worker, CHIPS etc.

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## **DEVELOPMENT EXCHANGE CENTRE**

### **Advertisement for the position of Gender Champion, DEC-CASCADE Project**

- **Job Title:** Gender Champion
- **Department:** Social Services
- **Opening Date:** August 28, 2025
- **Closing Date:** September 06, 2025
- **Reports to:** Gender Technical Officer
- **Project Duration:** 6 months
- **Locations:** **Bauchi State**-Bauchi, Dass, Ningi, Jama'are, Toro, Katagum, Misau, Zaki, Warji, Alkalari LGAs.
- **Nasarawa State**- Akwanga, Awe, Keana, Lafia, Obi, Nasarawa Eggon, Kokona LGAs.

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#### **Purpose of the Role:**

Gender Champions, under direct supervision of the Gender Technical Officer, is responsible for supporting gender mainstreaming practices; and leading activities that support gender equality, enhance protection of community members and raise their awareness on key GBV topics. The Gender Champions will support the Gender Officer to deliver gender mainstreaming training, including referral pathways to DEC and partner staff's support community health workers to deliver awareness raising sessions on health, gender, protection and GBV

topics in the safe spaces and through outreach. Will lead the preparations for special days celebrations and unstructured sessions in the safe spaces with women, men, girls and children.

### **Key Responsibilities:**

- Provides advice and supports to the Project Team to ensure that all project activities are implemented with gender sensitive integrated approaches, with the needs of women, girls, boys and men considered.
- Supports the program team in establishing a gender-sensitive accountability and referral mechanism for beneficiaries.
- Ensures close interaction with the M&E team and assists in data collection, compiling lessons learned, establishing indicators to support knowledge sharing
- Builds up a collaborative network of peers, government agencies and local NGOs engaged in issues related to gender, coordinates and collaborates on research, programming and advocacy.
- Supports Gender Officer in preparing training materials and providing training for project staff on gender mainstreaming
- Advocates on behalf of clients and make direct interventions with local authorities (e.g. phone calls, letters or meetings) or other organizations (NGOs) or international organizations.
- Assists in providing group sessions on gender equality, GBV, protection topics and other NGOs providing services in the communities.
- Providing door to door awareness raising on gender, GBV, child marriage and all other protection related topics.
- Assists in supervising the community health workers and conducts meetings with them regularly (based on need).
- Provides weekly work plans and reports to supervisor outlining caseload and movements
- Documents best practices and lessons learned.
- Develops and maintains effective working relationships with relevant stakeholders including partner organizations, community structures and service providers.
- Identifies and reports success stories.
- Performs other duties as may be assigned.

### **Qualifications and Experience for the position:**

- Bachelor's Degree/HND in law, Social Science, Administration or any related field.
- At least two years' experience in gender programming including Protection or GBV and women's economic empowerment.
- Commitment to enhancing human rights and gender equality.
- Proficiency in MS Office applications, particularly Excel, word processing, and database packages.
- Ability to work under pressure, independently and in a team environment.

### **Other requirements for the Job role:**

- Good interpersonal skills, good communication, organizational & analytical skills & ability to work well in a team.

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